

# Art Associates of Lake Charles Inc., Gallery

Central School Arts &  
Humanities Center in Lake  
Charles, LA



## Gallery Space Available

We are currently seeking applicants for inclusion in a community gallery. The Art Associates Gallery seeks arts & humanities exhibitions to display monthly.

## Eligibility

All artists working in 2D and 3D media.

## Panel

Our panel, composed of representatives from Art Associates of Lake Charles, Inc., The Arts and Humanities Council of SWLA, and the McNeese State University Visual Arts Department, will entertain submissions from

## Gallery Information

Exhibitions should be appropriate to the size of Art Associates Gallery:

30 x 24 feet; 720 square feet;  
60 running feet of wall space.  
Four, 4-sided (1 ½ x 4 feet)  
freestanding walls are also available,  
in addition to 8 pedestals.

Art Associates Gallery is open to the public.

Gallery Hours: Monday – Friday 9:00 am – 5:00 pm

- Gallery space is available **free of charge**, provided that individual/organization furnishes delivery and installation of work, as well as breakdown and removal of work. All work should be mounted and framed in a manner that is suitable for hanging. Gallery is to be returned to its original condition by user at the end of each exhibition.
- **A \$100 deposit will be required and held until the Arts and Humanities Council approves gallery**
- Individual or organization may make a price list available in the gallery during exhibits; however, each individual/

organization is responsible for selling work that is being housed in the gallery.

- **The artist or sponsoring organization receives 100% profit of all sales.**
- Individual or organization is responsible for insuring work on display in the gallery. If individual or organization chooses not to insure, then the signing of this document releases Art Associates of Lake Charles, Inc., The Arts and Humanities Council of SWLA, and the City of Lake Charles from any liability for lost, stolen or damaged items.

## Entries

- All images of work should allow judges to accurately view the work. It is suggested the work be shot under natural light or appropriately balanced to allow for accurate viewing.
- Photographs should be made before framing and taken on a neutral background.
- Works submitted should be presented as a cohesive theme rather than a random sample of images.
- The artist's information materials will be kept at the gallery for promotional use.
- If proposing for an installation or performance, please also include a statement outlining your spatial and material needs.

**Deadlines**

**Submissions will be reviewed annually and are due January 1.**

**To submit work for consideration:**

1. send 10-20 jpgs on CD showing exact samples of work to be displayed in the gallery
2. artist resume (PDF or Word)
3. artist statement and/or proposal (PDF or Word)
4. list of works submitted including:
  - title
  - medium (oil, acrylic, ceramics, etc.)
  - size
5. a signed copy of this form
6. a SASE for notification of acceptance

**\*\*If proposing a group show, include the above materials for all artists involved.\*\***

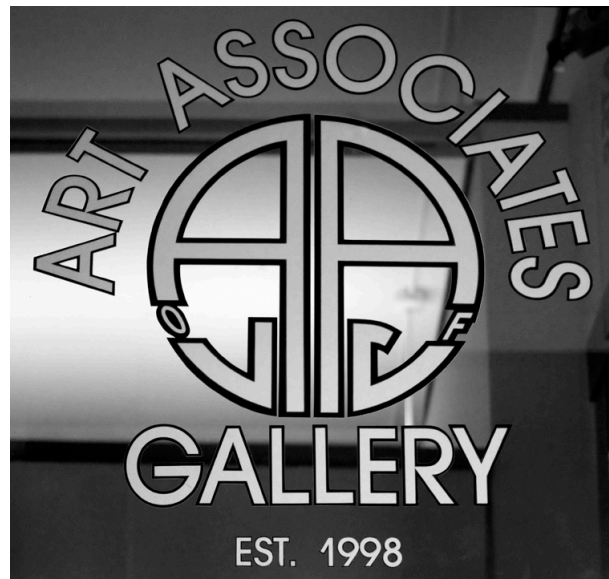
**Media Specifications/Presentation**

Accepted artworks must be suitable for formal gallery presentation. Works must be framed and ready to hang

**Contact Information**

**The Arts & Humanities Council of SWLA  
Attention: Community Development  
Coordinator  
P.O. Box 1437 , Lake Charles , LA 70602**

**Questions? Please call the Arts Council  
office at  
(337) 439-ARTS**



**Art Associates Gallery Submission**

A signed copy of this document, which binds the individual or organization to the stipulations set forth within, to:

Name

\_\_\_\_\_ (Please print)

Signature

\_\_\_\_\_

Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date

\_\_\_\_\_

Telephone Number

\_\_\_\_\_

e-mail

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